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Date: 4th October 2017

Dear Sir/Madam,

A meeting of the **Bargoed Town Centre Management Group** will be held in the **Ebbw Room, Penallta House, Tredomen, Ystrad Mynach** on **Wednesday, 11th October, 2017** at **4.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

AGENDA

	Pages
1 To appoint a Chair and Vice-Chair for the ensuing year.	
2 To receive apologies for absence.	
3 Declarations of Interest.	

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest (s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

A greener place Man gwyrddach



To receive and note the following minutes: -

4 Minutes of previous meeting 15th March 2017. 1 - 8

To receive and note the following updates: -

5 Updates on matters relating to Bargoed Town. 9 - 12

6 Audit. 13 - 20

Circulation:

Councillors C. Andrews, A. Collis, D.T. Davies, L. Harding, A.G. Higgs, Mrs D. Price, S. Morgan and Mrs C. Forehead

Town Councillors

Other Organisations



BARGOED TOWN CENTRE MANAGEMENT GROUP

MINUTES OF THE MEETING HELD AT THE COUNCIL OFFICES, PENALLTA HOUSE ON WEDNESDAY 15TH MARCH 2017 AT 4:00 P.M.

PRESENT:

Councillors:

Councillors: D. T Davies, A. Higgs, K. James

Together with:

Town Councillors: V. Stephens, H. Llewellyn, D Morgan, A. Collis

Also:

A. Highway (Town Centre Development Manager), P. Hudson (Marketing & Events Manager),
S. Wilcox (Assistant Town Centre Manager), D. Smith (Principal Engineer), A. Jones (Clerk)

1. TO RECEIVE APOLOGIES FOR ABSENCE

Councillors L. Harding, K. Reynolds, D. Price
A. Dallimore (Team leader – Urban Renewal & Conservation)

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

The Chair wished to thank officers for their support over the last five years on behalf of the group.

3. MINUTES OF PREVIOUS MEETING 5TH OCTOBER 2016

The minutes were taken as read.

The Chair advised that the issue with the carriageway drainage grids throughout the town centre is still a problem as they need to be tightened. Mr. Highway read out an update from Mr. Dallimore regarding the Channel Blocks and drain covers:

“More and more blocks are failing and it has been determined that this could be down to the quality of the initial design by Capita Symonds. In order to establish if the problems relate only to the design or also the quality of workmanship it will be necessary to take some core samples from the concrete beds that the blocks are laid on. This work will cost in the region of £5k and is likely to be funded from the core budget allocation for 17/18.

NCS have been instructed to go through the town to tighten up on the bolts holding down the drainage grids where possible.”

4. BUSINESS REPORT

Mr. Highway presented his report to the group.

The group discussed footfall data and a request was made for the data to be sent to Ms. Tamms (Bargoed Town Council Clerk). Mr. Wilcox confirmed he would arrange to pass on the data.

Mr. Highway advised that the footfall cameras would be reduced to one and that Mr. Wilcox would be providing an update further on the agenda.

Mr. Highway advised the group that there was a change with regards to the Go2MyTown Website and read out the following statement from his Head of Service:

“The Division is currently working towards migrating the content and information on the GO2MyTown website onto the Council’s corporate website.

This change results from concerns over how the Council’s corporate Business Support and Town Centre pages are hosted on the corporate website. It is assumed that an individual or company seeking business information would in the first instance search the Council’s corporate website rather than search for GO2MyTown. In this respect it should be noted that there are no links from the corporate site to GO2MyTown.

Whilst the service provided via GO2MyTown up to November 2016 has been free of charge, in the external provider’s aspiration that GO2MyTown would become a commercial site, in recent months the external provider for the GO2MyTown has started to levy ongoing monthly charges that are considered to be unsustainable.

The outcome of the review of GO2MyTown is that the Division’s business support and town centre website service will revert to being hosted on the Council’s corporate website. In the months ahead Regeneration and Corporate Services IT officers will migrate the existing content of GO2MyTown onto the corporate website resulting in the pages for business support and town centre to be updated, refreshed and aligned to associate content across the Division, Directorate and the Council.”

The Chair thanked Mr. Highway for his report.

5. ‘CHOOSE THE HIGH STREET’ CHRISTMAS VOUCHER BOOKLET ANALYSIS

Mr. Highway noted that the scheme has now been in operation for several years and 2016 was the most successful to date with a total of 112 offers received.

Mr. Highway extended special thanks to the Graphic Design team for their work designing the booklet and to the Community Safety Wardens for distributing the booklets to the various collection points.

The booklet not only marketed the five managed town centres, but also contained adverts for the various Christmas events across the County Borough as well as various CCBC services.

30,000 booklets were produced, which were available from a number of places including local libraries, tourist attractions and supermarkets. The participation of the supermarkets has assisted greatly in the dissemination of the booklets, particularly as Tesco in Risca and Ystrad Mynach took part for the first time in 2016.

A survey was sent out to participating businesses after the Christmas period. Although the response rate was quite poor, it did highlight that feelings towards the scheme are generally positive. However, the bus advertising – used for the first time this year – was not deemed to be successful and this is something to consider for future years.

The Chair thanked Mr. Highway for the report and the hard work of the team.

6. PROCUREMENT OF FOOTFALL COUNTER PROVIDER

Mr. Wilcox informed the group that the contract for the footfall counter provision has recently expired. Following a tender process, a new supplier has been appointed – PFM Footfall Intelligence. There will be a period of transition where the old supplier's service and equipment is removed and the new supplier installs its equipment. This is likely to take place in early July, but Officers will work with the companies to ensure that any downtime is kept to a minimum.

As noted earlier in the meeting, the number of Bargoed footfall cameras will be reduced from two to one so that it is consistent with the other town centres that have footfall counters. This reduction will also contribute to the savings required in the Medium Term Financial Plan. The Bargoed North camera will be removed, leaving only the Bargoed South system (located in *Bargoed Sight Centre*).

The Chair thanked Mr. Wilcox for the update.

7. LOWRY SHOPS UPDATE

Mr. Highway read out the following statement from Mr. Dallimore:

“Unit 7 is now operating as a traditional fish and chip restaurant. The owner – Mr. Nur – is tied into the long lease and is currently trading well.

A draft licence has been forwarded to the owner's solicitors for establishing seating outside the restaurant on the plaza.”

The Chair welcomed the business and confirmed that feedback is that the quality of the food is very good. Members of the group also confirmed that they have all had good feedback.

In relation to units 3&4, the lease is in an advanced stage and should be signed shortly. Once all parties have signed the lease, publicity on the new tenant will be released.

Unit 6a – There is currently interest from three high street names, however initial discussions with each party have established that they would each require a substantial incentive package to locate to Bargoed. Therefore, officers have agreed that the best way forward will be to remarket the unit once units 3&4 have been let. It is hoped that this news will help stimulate the market.

8. PHASE 2 UPDATE

Mr. Highway read out the following update from Mr. Dallimore:

“All soft landscaping works to the cinema site have been completed at a cost of £20,000 and a maintenance regime is currently in place.

DTZ was commissioned to investigate alternative uses for the site. They have finalised their report, which does show some interest for the largest site. This report is currently with the Communities Director.

9. FINANCIAL TABLE SHOWING THE TOWN COUNCILS' CONTRIBUTIONS TO EVENTS IN THEIR OWN TOWN

The group was provided with a table setting out the Town Councils' expenditure for events. This was requested to be added as an appendix to the minutes (APPENDIX 1 attached) following the meeting.

The group discussed the table and requested that this should be made public so that other Town Councils can see how the event contributions vary across the County Borough.

Mr. Highway advised that this table will provide Mr. Hudson with a good benchmark to take to all other groups for future events.

Mr. Highway commends Paul and his team for all of their hard work.

Mr. Highway thanked the Town Council on behalf of the retailers who really appreciate the events and have commented on how they serve the community, which is very important for the town.

10. ICE RINK 2017

Mr. Hudson advised the group that discussions are ongoing with Morrisons with regards to dates. The group was advised that the funding will be the same as previous year.

Mr. Hudson confirmed that discussions are taking place with the provider regarding the size of the ice rink and other attractions for the event.

Mr. Highway thanked the Town Council for the tickets for Ice Rink.

11. UPDATE ON CHANNEL BLOCKS & GRIDS

Mr. Highway provided the group with the update earlier in the agenda.

12. BOLLARDS OUTSIDE FRISKY FOX

Mr. Highway advised that there are parking issues that the Authority is trying to manage and read out the following update from Mr. Dallimore:

“After requests from local Members about particular pinch points for pedestrians on the pavement running parallel to Lowry Plaza, two bollards have been installed to prevent vehicles parking up on the pavement. Another bollard will be added by NCS early next week at the location.”

Mr. Smith passed around photographs of the area outside the Frisky Fox demonstrating how people are parking on the wide pavement area and on the area parallel to Lowry Plaza.

Mr. Smith advised the group that a solution, in addition to placing the bollards on the pinch point, would be to allow parking on the wide area outside Greggs, which could accommodate parking for around six vehicles. In addition, the bay outside the Frisky Fox could also be used for parking. Both of these bays would be limited waiting for 30 minutes.

Mr. Smith read out views from PC Clark Evans from Gwent Police:

“In respect of the parking restriction changes we discussed this morning outside Greggs in the High Street, Bargoed police have no issues with the proposed changes by making the low level pavement in front of Greggs into a 30 minute limited waiting bay and moving the barriers back to prevent injury or damage to pedestrians and property, we also recognise the need that the barriers need to be lifted outside the Frisky Fox, to allow persons to park in that parking bay also.

This has been a very difficult area to police and enforce the parking restriction, because of the wide drop kerb that is in place as it looked like a parking bay from the very start. Every member of the public we try to enforce this issue with states that they believe it was a parking bay with no restrictions.”

The group discussed the proposals and were asked if anyone objected to these proposals. The group were advised that if parking was agreed then there would be a need for signs to be placed and lines drawn to delineate the parking areas.

The Chair invited the group to vote on converting the pavement area outside Greggs to 30 minute waiting. The vote was 7 in favour and 0 against.

The group discussed the issue of the filming for Stella outside the Frisky Fox and would that be an issue. Mr. Smith advised that whenever events are on, an order can be put in place to allow film crew to be there. The traffic arrangements can be reviewed if it does not work.

The chair invited the group to vote on taking away the bollards and restricting parking to 30 minutes waiting outside the Frisky Fox. The vote was 7 in favour and 0 against.

The group discussed that parking throughout the town is an issue. Mr. Highway advised that enforcement is problem in all towns and is a matter for the police.

Cllr. Higgs raised concern from an incident that he witnessed outside Peacocks whereby a child ran out of the shop and somebody had mounted the kerb to park illegally. As they pulled onto the kerb, they nearly hit the child as he exited the shop. Mr. Highway requested that Cllr. Higgs send an email to him with specific information and he would refer the matter to Inspector Muirhead.

13 CAR PARKING TASK & FINISH REPORT

Cllr. Llewellyn informed the group that he attended the Task & Finish Group meeting and it was discussed about imposing charges where there is currently free parking within the towns.

The group discussed that as regeneration works have not yet been completed, they feel the free parking should remain.

The report stated that Hanbury Road Car Park is always busy. The group were advised by Mr. Smith that officers carry out regular surveys of the number of spaces in use, but he is unsure if they are ever conducted on the weekend.

Cllr. James advised that the task and finish group have been asked to raise recommendations but the final decision will be made by full Council.

Mr. Smith advised the group that he is on the Task & Finish Group and a number of issues will be looked at including park & ride, residential areas, maintenance, business rates on car parks and CCTV. The findings of the group will be passed to the relevant Scrutiny Committee

and then Cabinet and Council in due course, but this will now be after the Local Government elections.

14. **AUDIT**

Mr. Highway presented the Audit and the following items were raised:

Hanbury Steps – Mr. Highway read out the following update from Mr. Dallimore:

“Although these steps are unsightly they are not considered dangerous. They are part of the regular Highway Inspector’s inspection regime and will continue to be monitored on a regular basis.

As outlined before at the TCMG, a full investigatory report has been commissioned for the steps, which has now been completed. The conclusions of the report identify a budget requirement of circa £75 - £80k in order to undertake a comprehensive package of works to bring them back to their original state. Officers have made several internal bids for resources to pay for these works, but with no success to date. Another round of bidding against the capital reserve budget is to be opened shortly and officers will again submit this project for consideration.

The Chair raised the issue of rubbish being thrown down the banking alongside the railway and the footpath linking Bargoed Gateway and Eastview Terrace, which looks very unsightly. Mr. Highway advised that he would contact colleagues in Cleansing and ask for the area to be looked at.

Mr. Highway advised the group that he met with the Police two weeks ago and discussed weekend Dispersal Orders after eight bins were set on fire in Morrisons loading yard. The Community Safety Wardens and Police are dealing with the situation and the Morrisons store manager has stated that he will close the gates at 6 o’clock to prevent anti-social behaviour.

There were no further issues raised.

The meeting closed 17:53.

CHAIR

Bargoed Town Council expenditure on community events as of 15th March 2017

Expenditure for all Community Events

Christmas Market - CCBC	£2,000.00
Senior Citizens Party	£1,635.10 Free
Fireworks	£14,000.00 Display and FREE rides
Open Air Cinema (x2)	£2,512.92 Showing and FREE refreshments
Grotto	£3,138.90 Visit to Santa for free gift and free face painting
ice rink	£11,151.00 Includes expenditure for free school visits
Library Events	£305.50 Roald Dahl Day and Harry Potter themed event
Climbing Wall	£250.00 FREE to use
Fun day	£1,119.19 FREE to use
Christmas lighting Project	£30,173.69
	<u>£66,286.30</u>

Expenditure direct to CCBC

Open Air Cinema - CCBC (x2)	£2,000.00
Spring Fayre - CCBC	£1,000.00
Library Event - CCBC	£305.50
Xmas Market - CCBC	£2,000.00
Ice rink - CCBC	£11,151.00
Total expenditure	<u>£16,456.50</u>

Section 137 £3,300
(Grants to voluntary organisations and groups)

Precept reduced from £70,000 in 2007, to £58,000 and remains at this level forward to 2017-18

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BARGOED TOWN CENTRE MANAGEMENT GROUP – 11TH OCTOBER 2017

SUBJECT: UPDATE ON MATTERS RELATING TO BARGOED TOWN

REPORT BY: TOWN CENTRE DEVELOPMENT MANAGER

1. NEW UNIQUE PLACES

- 1.1 A new version of the 'Unique Places' document has been produced. The latest version for the first time includes details of Ystrad Mynach town centre and also features a revised text in respect of Bargoed town centre reflecting the changes in the town due to the BIG Idea regeneration scheme.
- 1.2 The document is predominately used as an inward investment tool to respond to enquires relating to the five managed town centres. It is also a key element in Town Centre Managements proactive engagement with multiple retailers in respect of town centre vacancies and forms the basis of the 'Welcome Pack' supplied to new town centre business.

2. CHOOSE THE HIGH STREET CHRISTMAS VOUCHER BOOKLET

- 2.1 The 'Choose the High Street' Christmas Voucher Booklet has proved very popular with the public and retailers and will again be produced in 2017. The aims of the scheme are twofold:
 - 1. Provide local businesses with an opportunity to capture consumer spend during the Christmas period
 - 2. Market the diverse retail offer contained in the town centres.
- 2.2 Retailers in the five managed town centres will have the opportunity to be included in the booklet. The booklets will be given out in local supermarkets, libraries and at other key locations.

3. RETAIL PLATEAU PHASE 2

- 3.1 The Council have been unable to secure a national cinema operator as a tenant on the largest of the undeveloped sites on the plateau. This has left the site laying fallow. Although works have been undertaken to improve its visual amenity, it is still the Council's intentions to develop the site for a use which benefits the community of Bargoed.
- 3.2 Savills property consultants were commissioned to undertake a Development Options report to establish if there was any demand/interest for the plateau sites. They were tasked with soft market testing the plateau to a number of developers within a range of sectors. Part of their commission was to examine the potential for a smaller second tier cinema through discussions with alternative operators. In addition, they tested the plateau for other leisure, retail, office and residential uses and also went about establishing if any funding viability gaps existed for these uses.

- 3.3 Savills final report has now been received and identifies some interest from an A3 operator for a fast food drive-through on the largest of the sites.
- 3.4 More recently, officers from the Council have entered into a dialogue with a pub/restaurant chain who are looking at opportunities to expand their business interest at suitable locations in the region.
- 3.5 The company's Managing Director has now given approval for them to enter into negotiations with the Council over the release of the land for development.
- 3.6 Draft Heads of Terms have been presented to the Council and the company's design team have now entered into a dialogue with the Council in order to better understand the sites physical development constraints which will inform their development design process.

4. LOWRI PLAZA LETTINGS UPDATE

- 4.1 Units 3 and 4 have been the focus of discussions with a prospective tenant for some time now. Previous reports to the Town Centre Management Group have outlined how this tenant has appointed property agents to act on their behalf and that through negotiations with the Council, Heads of Terms have been agreed for a 10 year lease.
- 4.2 The tenant has appointed a Project Manager who has put a specialist design team together to work on detailed fit-out plans for the units. These have been developed from indicative layout plans (which include for a mezzanine level and a lift) and have been submitted to CCBC and to Rockspring (the head landlord) for approval.
- 4.3 In the same manner that the indicative fit-out plans had to be approved by both CCBC and Rockspring, the same protocol is currently in progress for the detailed fit out plans.
- 4.4 Once these plans have been approved by both parties they will be appended to the lease agreement.
- 4.5 CCBC's solicitors, Morgan La Roche, have finalised the wording of the lease agreement with the tenant's solicitors. The detailed fit out drawings form part of the legal agreement, therefore the lease cannot be signed until they are made available and approved.
- 4.6 A good sign of progress is that the Council has now received planning applications for the frontage of the properties.
- 4.7 The tenant currently requires an embargo on publicity of their occupancy, hence there have been no news bulletins or stories.
- 4.8 The Council's retail agents will go to out to the market with a concerted campaign to attract a tenant to Unit 6A as soon as this embargo is lifted.

5. BUS STOP OUTSIDE GOUGH SOLICITORS

- 5.1 A meeting was held with the Solicitors on 5 June to discuss the concerns. The meeting involved local Councillors (from CCBC and Bargoed Town Council), along with officers representing a number of service areas in the Council.
- 5.2 The issues raised by Mr Gough were discussed fully and a number of measures were agreed to resolve some of the issues raised, but it was confirmed that there was no scope to relocate the bus stop to the locations suggested. A subsequent meeting was held between the local Police Inspector and officers of the Council to discuss the issues of parking in the town centre.

6. SUMMER AND CHRISTMAS EVENTS UPDATE

- 6.1 The most recent Bargoed open air cinema event held in September saw a personalised welcome from Aberbargoed's Hollywood film star Luke Evans, broadcast on the big screen prior to a showing of *Beauty and the Beast* in which Luke stars as 'Gaston'.
- 6.2 Stall applications have been sent out with respect to the Bargoed Christmas Market and staff are now going through the process of allocating stall pitches and formalising the accompanying entertainment activities which takes place on 25 November.
- 6.3 A Tender has been advertised on sell2Wales for the Bargoed Ice Rink that is planned for 6 – 10 December and last year incorporated a Christmas grotto operated by Bargoed Town Council and took place underneath the Morrison's store in Bargoed.

7. CHOOSE THE HIGH STREET PROPERTY INDEX

- 7.1 Following the closure of the Go2 My Town website earlier this year a new version of the 'Retail Property Index' has been developed and is available to view online via the Council's website. The Property Index lists every property for sale or let in Caerphilly, Blackwood, Bargoed, Risca and Ystrad Mynach town centres.

8. PROCUREMENT OF FOOTFALL COUNTER

- 8.1 The new footfall counters were installed in mid-August by our new provider – *PFM Footfall Intelligence*. The systems have been successfully calibrated and validated and are sending back data.
- 8.2 To ensure continuity with all historical footfall data, the new equipment has been installed in the same location as the existing counters. The only exception to this is the Bargoed (North) counter, which has been decommissioned as part of the department's Medium Term Financial Plan savings. This change also provides consistency throughout the town centres as they all now have one counter.

9. PARKING ENFORCEMENT

- 9.1 The issue of Civil Parking Enforcement is currently being considered by the Council. As part of this process officers are working alongside colleagues in neighbouring authorities and Gwent Police to explore the various options available. The matter is included on the draft forward work programme of the Regeneration and Environment Scrutiny Committee. The Scrutiny Committee will consider and confirm its forward work programme at its next meeting on 20th September 2017. At present the Authority's future proposals are being developed and still remain to be finalised. It is anticipated that the proposals will be subject to a wider consultation with Members prior to seeking Cabinet confirmation and Council approval.

Author: Andrew Highways – Town Centre Development Manager
Consultees: Andrew Highways – Town Centre Development Manager
Steve Wilcox – Assistant Town Centre Manager
Allan Dallimore – Team Leader Urban Renewal and Conservation
Marcus Lloyd – Deputy Head of Programmes
Mike Jones – Principal Enforcement Officer
Huw Morgan – Team Leader Engineers
Paul Hudson – Marketing and Events Manager

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BARGOED TOWN CENTRE AUDIT – JUNE 2017

DATE	ISSUE	DEPARTMENT	PROGRESS UPDATE
28/06/11	<p><u>Steps</u> <u>Hanbury Road</u> A complaint has been received regarding the condition of the repairs on Hanbury Road steps.</p>	<p>Highways <i>Gavin Barry</i></p> <p>Urban Renewal <i>Allan Dallimore</i></p> <p>Parks <i>Mike Headington</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 Cllr. Davies expressed concern about the health and safety implications of the steps in their current condition. Officers are continuing to monitor the steps and repair any dangerous defects. No funding is currently available for a full refurbishment of the steps.</p> <p>15/3 An update was provided to the TCMG.</p>
25/04/12	<p><u>Illegal Parking</u> <u>Town Centre</u> A complaint was received from the Chamber of Trade regarding illegal parking in the Town Centre, which is causing problems for retailer deliveries and public transport.</p>	<p>Police <i>Ins O'Keefe</i></p> <p>Urban Renewal <i>Allan Dallimore</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 Education, prevention and enforcement continues. Officers are also working with businesses in relation to delivery times to keep disruption to a minimum.</p> <p>15/3 An update was provided to the TCMG.</p>

18/03/13	<p><u>Unit Shops</u> <u>Lowry Plaza</u></p> <p>The unit shops planned for the new Lowry Plaza will be actively promoted during construction to ensure that maximum occupancy is obtained in readiness for their opening.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 The unit 7 fit out is nearing completion and is due to be signed off by various CCBC departments shortly, after which the business will open. The lease and design work for units 3&4 is ongoing and a press release on the tenant will be issues as soon as possible. 15/3 An update was provided to the TCMG.</p>
11/03/15	<p><u>Channel Block Damage</u> <u>Town Centre</u></p> <p>At the TCMG it was noted that several of the granite channel blocks in the town centre are cracking.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 The 2017/18 capital programme will be bid into for investigatory work. 15/3 An update was provided to the TCMG.</p>
16/06/15	<p><u>Development Plateau Phase 2</u> <u>Town Centre</u></p> <p>Following Odeon's decision not to pursue a cinema development in Bargoed, Officers will look at alternative uses for the site. Committee reports will be presented in due course.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 The report is still being considered by the Director. 15/3 An update was provided to the TCMG.</p>

16/03/16	<p><u>Unlicensed Taxis</u> <u>Town Centre</u></p> <p>In response to concerns over unlicensed taxis, a joint operation is being staged by the Council's Licensing section and Gwent Police. People are using social media to offer prearranged "lifts" to people, the concern being this puts passengers at risk both in terms of personal safety and from travelling in an unlicensed vehicle.</p>	<p>Police <i>Ins O'Keefe</i></p> <p>Licensing <i>Myra McSherry</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 Proactive patrols continue as part of the "town safe" initiative in conjunction with Officers from Licensing.</p>
17/06/16	<p><u>Feeder Pillar Access Issues</u> <u>Hanbury Square</u></p> <p>One of the new feeder pillars on Hanbury Square is not rising from the ground automatically when the release mechanism is activated.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 The piston will be installed when work schedules allow.</p>
23/06/16	<p><u>Faded Decorative Text</u> <u>Bus Station Link – High Street</u></p> <p>The text embossed on the steps linking the bus station with High Street has faded and needs to be repainted.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 This continues to be a low priority project in light of decreasing budgets.</p>
21/07/16	<p><u>Edging Stone</u> <u>Bus Station Link – High Street</u></p> <p>One of the edging stones on the steps leading to the bus station from High Street has broken.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 Delivery and installation timescales will be chased.</p>
30/08/16	<p><u>Resetting of Bollard</u> <u>Hanbury Square</u></p> <p>One of the removable bollards on Hanbury Square is no longer sitting in its housing correctly, meaning that it cannot be locked.</p>	<p>Highways <i>Gavin Barry</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 The installation is still outstanding.</p>

09/09/16	<p><u>Sloping Tree</u> <u>Hanbury Road Car Park</u> Cllr. Davies noted that one of the trees in Hanbury Road is growing from its pit at an angle or has been struck by a vehicle.</p>	<p>Transportation <i>Dean Smith</i></p> <p>Parks <i>Mike Headington</i></p>	<p>18/10 The cause is being investigated. 13/12 The tree is to be removed and replaced this winter. 14/2 The work has been completed. Issue Closed 14/2</p>
26/09/16	<p><u>'Stella' Filming</u> <u>Bargoed Town Centre</u> The production manager has met with Town Centre Management to ask for the Council's support in filming a Stella Christmas special in the town.</p>	<p>Town Centre Management <i>Andrew Highway</i></p> <p>Highways <i>Gavin Barry</i></p> <p>Police <i>Ins O'Keefe</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>13/12 Officers continue to support the production company staff wherever possible. 14/2 Staff of filming team need to be aware of parking restrictions in the town centre and police officers are available to assist in highlighting parking locations should the need arise.</p>
18/10/16	<p><u>Creation of Parking Area</u> <u>Lowry Plaza</u> At the TCIG, it was mentioned that discussions on revising the TRO to allow parking on Lowry Plaza are underway. If this goes ahead, lines and signs will be installed to create a small, designated car park.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p> <p>Transportation <i>Dean Smith</i></p>	<p>13/12 The Traffic Regulation Order review is currently ongoing. 14/2 This is ongoing. Cllr. James requested a meeting between Officers and the relevant Cabinet Members to discuss.</p>

18/10/16	<p><u>Movement of Granite Blocks</u> <u>Town Centre</u></p> <p>The defensive granite blocks throughout the town are being moved by vehicles so that the spaces between them are large enough to park in.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>14/2 The blocks continue to be returned to their original position when dislodged. 15/3 An update was provided to the TCMG.</p>
05/01/17	<p><u>Removal of Rubbish</u> <u>Bargoed Gateway</u></p> <p>Local Members had reported that there was a lot of rubbish dumped on the banking alongside the footpath linking Bargoed Gateway with Eastview Terrace.</p>	<p>Cleansing <i>Tony White</i></p> <p>Town Centre Management <i>Andrew Highway</i></p>	<p>14/2 The fire service has been asked to assist by using the steep embankment as a training area, with rubbish being cleared at the same time. 15/3 An update was provided to the TCMG.</p>
06/01/17	<p><u>Repair of Footpath Surface</u> <u>Bargoed Gateway</u></p> <p>A plastic wheelie bin has been set alight on the footpath between Bargoed Gateway and Eastview Terrace. The fire has damaged the tarmac surface and left a large mound of molten plastic on the footpath.</p>	<p>Highways <i>Gavin Barry</i></p> <p>Urban Renewal <i>Allan Dallimore</i></p>	<p>14/2 The footpath has been repaired and Community Safety Wardens are monitoring the area. Issue Closed 14/2</p>
14/02/17	<p><u>Insecure Carriageway Grills</u> <u>Town Centre</u></p> <p>At the TCIG, Cllr. Davies noted that the grills in the carriageway throughout the town centre are working loose and rattling when traffic passes over them.</p>	<p>Highways <i>Gavin Barry</i></p> <p>Urban Renewal <i>Allan Dallimore</i></p>	

17/02/17	<p><u>Damage to Footpath Surface</u> <u>Bargoed Gateway</u> Another plastic wheelie bin has been set alight on the footpath between Bargoed Gateway and Eastview Terrace, which has damaged the footway. In light of repeated incidents, the area will be patrolled to prevent future occurrences.</p>	<p>Highways <i>Gavin Barry</i></p> <p>Urban Renewal <i>Allan Dallimore</i></p> <p>Community Safety <i>Paul Wallen</i></p> <p>Police <i>Ins O'Keefe</i></p>	11/4 Another bin has been burnt out in the same area, causing additional damage to the footpath.
03/03/17	<p><u>Vandalism</u> <u>Bus Station</u> The shelter in the bus station has been vandalised. The timetable displays have been damaged and graffiti applied throughout.</p>	<p>Transportation <i>Dean Smith</i></p> <p>Police <i>Ins O'Keefe</i></p> <p>Community Safety <i>Paul Wallen</i></p>	
03/03/17	<p><u>Antisocial Behaviour</u> <u>Town Centre</u> Following several reports of antisocial behaviour by retailers throughout the town centre, Town Centre Management met with the Police and was informed that an initiative will be commencing on 3rd March to tackle the problem.</p>	<p>Town Centre Management <i>Andrew Highway</i></p> <p>Police <i>Ins O'Keefe</i></p>	
13/04/17	<p><u>Water Leak on Highway</u> <u>O/S Superdrug, High Street</u> Highways has received a report of foul smelling water leaking from an adjoining property onto the public highway.</p>	<p>Environmental Health <i>Lyndon Ross</i></p>	13/4 Environmental Health Officers are conducting dye tests to ascertain the source of the water.

30/05/17	<p><u>Report by Gough Thorne Solicitors Reference Bus Stop Location Hanbury Road O/S Gough Thorne</u></p> <p>The Council has received a report by Gough Thorne Solicitors outlining a number of issues of concern in relation to the position and usage of the bus stop outside their property.</p>	<p>Transportation <i>Dean Smith</i></p> <p>Police <i>Ins O'Keefe</i></p> <p>Urban Renewal <i>Allan Dallimore</i></p> <p>Town Centre Management <i>Andrew Highway</i></p>	<p>26/5 Officers meet to review the complaint and from this three issues were seen as being the primary focus of the report:</p> <ol style="list-style-type: none"> 1. The position of the bus stop 2. Pedestrian crossing points around Hanbury Square 3. Parking enforcement of the bus & parking bays
30/05/17	<p><u>Tables & Chairs on Public Highway With Consent Town Centre</u></p> <p>Reports have been received of premises placing tables and chairs on the pavement and persons consuming alcohol whilst seated outside.</p>	<p>Highways <i>Gavin Barry</i></p> <p>Licensing <i>Myra McSherry</i></p> <p>Police <i>Ins O'Keefe</i></p> <p>Community Safety <i>Paul Wallen</i></p>	<p>30/5 The two premises identified were: Jax Bar & Square Royale Café. The permission to place tables & chairs on the pavement rests with Highways. However, the consumption of alcohol is subject to restrictions under the DPPO which covers Square Royale not Jax bar.</p>
05/06/17	<p><u>Cleansing Issues Hanbury Road</u></p> <p>Cllr. Davies has received complaints in relation to some cleansing issues on Hanbury Road. The bus shelter outside <i>Scruffy 2 Fluffy</i> has discarded cigarette ends in and green waste bags are being left outside <i>Gough Thorne Solicitors</i> prior to collection.</p>	<p>Cleansing <i>Tony White</i></p>	

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